

# **Westfield Academy School Uniform 2016/2017**



WESTFIELD  
ACADEMY  
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**Uniform can be purchased from the following supplier and is not available from Westfield Academy**

by phone:



01923 255525 (local rate)  
Lines are open:  
Monday - Friday 9am - 5pm

by fax:  
01923 219035

by email:



[sales@mapac.net](mailto:sales@mapac.net)

website:  
[www.mapac.com](http://www.mapac.com)

by post:



Mapac Group Ltd  
6 Mowat Estate  
Sandown Road  
Watford  
WD24 7UZ

by phone from outside of the UK:

00 44 (0) 1923 255525

## **School Uniform**

When students arrive at school in the correct uniform they are a real credit to us all and this also helps the students to take pride in themselves and their Academy.

Alongside this when students are in the correct uniform each day they are ready and prepared for work in the classroom.

In exceptional cases Westfield does however hold a small hardship fund to support parents and carers if needed. All enquiries are to be made in writing to Mrs D Newlyn, Admissions Officer. We will support pupils with medical conditions that require non-school sanctioned items of clothing. However all cases to be considered will need to be supported by medical documentation. Pupils will not be permitted to wear non-school footwear for blisters or minor ailments under any circumstances.

Governors, parents and staff are committed to maintaining high standards therefore students are required to wear the correct uniform each day. Listed below are the do's and don'ts of our Academy's uniform requirements. **Please be aware that uniform can only be purchased directly from our supplier, please see opposite page for further details and cannot be purchased at Westfield Academy.**

## **Use of electrical equipment**

If any items of non-school uniform or electrical devices (including mobile phones) are seen or heard on the school site they will be confiscated from students. Our procedure here at the Academy is that they are confiscated immediately and returned the following week on a Monday between 2.40-3.00 pm from the Heads PA. If for any reason confiscated items are needed sooner, parents are asked to come in and collect the item themselves. More than two confiscations will lead to an after school detention of an hour and refusal to hand over the confiscated item will lead to a day's internal exclusion.

## **School Procedures**

Please note that your child is starting in Year 7 they will be given the following items on entry to Westfield Academy and will be expected to use them daily. Students in Year 8, 9, 10 and 11 will be given a water bottle. If items are lost or damaged, a replacement will need to be sourced from the school at a cost to parents.

### **A Westfield Academy School Bag**

### **A Westfield Academy Water Bottle**

### **A Westfield Academy Pencil Case**

## School Uniform

<p><b>Blazer</b></p> 	<ul style="list-style-type: none"><li>• Navy, with school crest-<b>please purchase from MAPAC directly</b></li><li>• Blazers should be worn at all times including travelling to and from School.</li><li>• Staff will give permission to remove the blazer in class as appropriate.</li><li>• Jumpers and cardigans are NOT an alternative to the blazer.</li></ul>
<p><b>Sweater</b></p> 	<ul style="list-style-type: none"><li>• Navy, V-necked with school crest-<b>please purchase from MAPAC directly</b></li><li>• Black knitwear is NOT permitted.</li></ul>
<p><b>Shirt (Boys)</b></p> 	<ul style="list-style-type: none"><li>• White, with formal collar and top button</li><li>• Shirts should be tucked in to the trousers neatly NOT worn bloused over the waist band.</li><li>• Shirt buttons should be fastened to the neck.</li></ul>
<p><b>Blouse (Girls)</b></p> 	<ul style="list-style-type: none"><li>• White, with a formal collar and top button</li><li>• Shirts should be tucked in to the skirt neatly NOT worn bloused over the waist band.</li></ul> <p>Female students should also be aware of whether underwear can be seen through their school shirts, and that this is deemed inappropriate.</p>

<p><b>Tie *</b></p> 	<ul style="list-style-type: none"> <li>• All students must wear the Blue School tie with school crest- <b>please purchase from MAPAC directly</b></li> </ul>
<p><b>School Trousers (Boys)*</b></p> 	<ul style="list-style-type: none"> <li>• Mid/Charcoal Grey</li> <li>• Not black</li> <li>• Trousers should be worn on the waist, NOT below.</li> <li>• No cotton denim or canvas (chino) materials</li> </ul>
<p><b>School Trousers (Girls)*</b></p> 	<ul style="list-style-type: none"> <li>• Mid/Charcoal Grey</li> <li>• Not Black, "Bootleg", casual trousers or skinny trousers/jeans e.g., elasticated waists/stretch material are not permitted, nor are trousers with "slits" or decoration.</li> </ul>
<p><b>Skirts*</b></p> 	<ul style="list-style-type: none"> <li>• Mid/Charcoal Grey Skirt</li> <li>• Skirts should NOT be rolled over. The length of skirt must be appropriate for school. Short skirts are not considered to be inappropriate; a skirt must be of knee length.</li> <li>• Skirts and trousers should be grey and loose fitting</li> <li>• IF SKIRTS/TROUSERS ARE NOT CONSIDERED TO BE ACCEPTABLE YOUR CHILD WILL BE SENT HOME.</li> </ul>

<p><b>Socks</b></p> 	<ul style="list-style-type: none"> <li>• Boys - White, Black or Grey.</li> <li>• Girls - White, Black, Navy or Grey socks or Black, Navy or Neutral tights. Tights and Socks are to have no decoration or colour other than those stated.</li> </ul>
<p><b>Shoes</b></p> 	<ul style="list-style-type: none"> <li>• Smart black shoes</li> <li>• Shoes must be black and must be comfortable enough to wear throughout the school day. They should support your child's feet and protect them during practical lessons. Heels, canvas plimsolls, boots and trainer like shoes are NOT acceptable.</li> </ul>
<p><b><u>Sports Kit</u></b></p>	
	<ul style="list-style-type: none"> <li>• Unisex blue PE sports polo shirt</li> </ul> <p style="text-align: center;"><b>Compulsory , no other sportswear can be worn</b></p>
	<ul style="list-style-type: none"> <li>• Unisex plain navy PE tracksuit top-<b>NO LOGO's</b></li> </ul>
	<ul style="list-style-type: none"> <li>• Unisex plain navy PE tracksuit bottoms-<b>NO LOGO's</b></li> </ul>



- Unisex navy PE shorts with logo  
**Compulsory , no other sportswear can be worn**



- Unisex sports socks  
**Compulsory , no other sportswear can be worn**



**Acceptable Sports footwear**

**Acceptable school shoes**



**Unacceptable school shoes**



**Hats**

- Permitted in poor winter weather for the journey to/from school only.
- Hats (NOT caps) and gloves may only be worn outside during the winter months.

### Outdoor Coat



### School Coats should be plain and dark – blue or black.

- As winter draws in please also be aware that only black or navy coats will be allowed to be worn during school.
- Hoodies or jackets will not be accepted as a coat.
- The only permitted scarves are black or navy blue scarves, or the school scarf which are only to be worn outside the school buildings.

### Acceptable school coats



### Unacceptable school coats



## **Jewellery**

- Students with pierced ears may wear one stud per ear in the lobe.
  - No other items are allowed.
- Jewellery and watches should be removed before taking part in PE activities or any physical school activity. The health and safety of our learners is of paramount importance.
- The only permissible jewellery is a wrist watch and one pair of stud ear-rings (one in each ear).

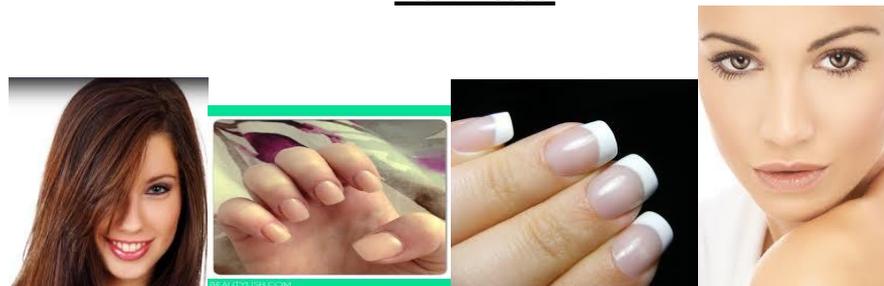
### **Items that are permitted**



**Hair**  
**Makeup**  
**Nails**  
**Tattoos**

- Extreme hairstyles are not acceptable, e.g., **unnatural colour, two tone or "shaved" hair less than No.2 or with patterns/initials etc.**
- Hair should be of natural colourings and hair accessories need to be simple in nature and not ornate or colourful in any way.
- NOTE: All students with long hair must have it tied back during PE lessons or any physical activity.
- A discreet amount of make-up is allowed for students, no bright lipsticks or eye shadows are to be worn. Make up should be natural looking and blended into the student's natural skin colouring.
- Nails need to be of natural colours (soft neutral shades or) French manicure only. Extensions are permitted but must be in a square or soft rounded shape (no extreme/sharp edged shapes will be allowed) and of an appropriate length to meet with PE and Health and Safety regulations.
- Students should also have no visible tattoos, this includes whilst they are wearing their PE kit.

**Permitted**



**Not permitted**

