



WESTFIELD
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Headteacher: T.Body BA (Hons), MA

Thursday 19 March 2020

Dear Parents/Carers,

Re: Coronavirus update – school closure to most pupils

Following on from my last update, I am now writing to let you know that **we have now been instructed to close the school to almost all children after this Friday (20/3/20) until further notice.**

As advised by the government, we will do all we can to stay open for the children of key workers (eg NHS staff, police, others in frontline services) and children with certain needs.

We are waiting for the government to publish more information on what this means, but it would help us in the meantime if you could let us know if you think your child may fall into one of these categories, and if you would like to send them into school.

Please contact us via Admin@westfield.academy providing your child's full name, year and form group. Please also provide in what category of key worker you fall into. Please respond no later than **12pm Friday 20 March 2020**.

Separate contact will be made from our Senco regarding EHCP students.

All other children will need to stay at home, so we ask that you do not send your child into school from Monday 23 March 2020 until further notice.

Please note that this is a national closure – as you may have heard in the news – so while it is a challenging situation, we are not alone. We will re-open fully as soon as we can and will let you know when this is by ParentMail and the school website at www.westfield.academy

And remember: if you or your child feels ill and you want to know what to do next, please use [NHS 111 online](https://www.nhs.uk/111).

Thank you again for your continued support, and we will be in touch with more information when we can.

Yours Sincerely

Tim Body
Headteacher