



WESTFIELD
ACADEMY

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Headteacher: T.Body BA (Hons), MA

Date: 14th of January 2019

Dear Parents/Carers,

Happy new year to you all.

As we begin 2019 it is a good time to emphasise the uniform expectations of the school.

Attached is our school uniform policy which all students are expected to follow.

In particular, can I ask you to pay special attention to the following areas:

Trousers

Trousers which have the following features should not be worn to school:

- Skinny fit
- Jeans
- Tapered to the ankle
- Rolled up trousers
- Leggings

We do understand that in certain shops tighter fitted trousers are marketed as school trousers, which does make the task of buying school appropriate trousers difficult. However, our school uniform policy is clear that our students should not wear these types of trousers.

Coats

- Plain Black or Navy Blue Coat
- No hoodies
- Coats to be removed whilst in the building

Shoes

School shoes need to be black shoes which are comfortable for the student to wear all day.

We do not allow trainers, plimsolls, heels or boots.

Piercings & Jewellery

No jewellery is to be worn in school with the exception of a watch.
Students are allowed one piercing in each ear lobe. This is to be a stud only.

The following piercings are not allowed in school.

- Tongue
- Nose
- Tragus
- Stomach
- Lip
- Eyebrow
- Cartilage







Please can we ask that if your child has any of these piercings they are removed for school.







If you have any concerns with regards to the uniform policy, please contact your Head of Year to discuss.

Whilst we do have some uniform to lend to pupils who are not in the correct uniform, it is not always possible for us to do so and pupils without the correct uniform may be asked to work in the isolation room until they meet our uniform expectations.

Yours sincerely,

Mr T. Body

School Uniform	
Blazer 	<ul style="list-style-type: none"> • Navy, with school crest *Mapac • Blazers should be worn at all times including travelling to and from school. • Staff will give permission to remove the blazer in class as appropriate. • Jumpers and cardigans are <u>NOT</u> an alternative to the blazer.
Sweater 	<ul style="list-style-type: none"> • Navy, V-necked with school crest *Mapac • Black knitwear is <u>NOT</u> permitted.
Shirt (Boys) 	<ul style="list-style-type: none"> • White, with formal collar and top button • Shirts should be tucked in to the trousers neatly NOT worn bloused over the waist band. • Shirt buttons should be fastened to the neck.
Blouse (Girls) 	<ul style="list-style-type: none"> • White, with a formal collar and top button • Shirts should be tucked in to the skirt neatly NOT worn bloused over the waist band. <p>Female students should also be aware of whether underwear can be seen through their school shirts, and that this is deemed inappropriate.</p>
Tie * 	<ul style="list-style-type: none"> • All students must wear the blue school tie with the school crest * Mapac
School Trousers (Boys)* 	<ul style="list-style-type: none"> • Mid/charcoal Grey • Not black • Trousers should be worn on the waist <u>NOT</u> below. • No cotton denim or canvas (chino) materials

<p>School Skirts or Trousers (Girls)*</p> 	<ul style="list-style-type: none"> • Mid/charcoal grey and loose fitting. • Not black, “bootleg”, casual trousers or skinny trousers/jeans e.g., elasticated waists/stretch material are not permitted, nor are trousers with “slits” or decoration. • Skirts should <u>NOT</u> be rolled over. The length of skirt must be appropriate for school. Short skirts are considered to be inappropriate; a skirt must be of knee length. • IF SKIRTS/TROUSERS ARE NOT CONSIDERED TO BE ACCEPTABLE YOUR CHILD WILL BE SENT HOME.
<p>Socks</p> 	<ul style="list-style-type: none"> • Boys – black, grey or white. • Girls - black, navy, grey or white socks or black, navy or neutral tights. Tights and socks are to have no decoration or colour other than those stated.
<p>Shoes</p> 	<ul style="list-style-type: none"> • Smart black shoes • Shoes must be black and must be comfortable enough to wear throughout the school day. They should support your child’s feet and protect them during practical lessons. Heels, canvas plimsolls, boots and trainer like shoes are <u>NOT</u> acceptable.
<p>Coats</p> 	<p>School coats should be plain and dark – blue or black.</p> <ul style="list-style-type: none"> • As winter draws in please also be aware that only black or navy coats will be allowed to be worn during school. • Hoodies or jackets will <u>NOT</u> be accepted as a coat.
<p>Hats & Scarves</p> 	<ul style="list-style-type: none"> • Permitted in poor winter weather for the journey to/from school only. • Hats (NOT caps) and gloves may only be worn outside during the winter months. • The only permitted scarves are black or navy blue scarves, which are NOT to be worn during lessons.
<p style="text-align: center;"><u>Sports Kit</u></p> <p>*Compulsory items will be the PE socks and the polo top, unisex or the girl’s V-neck. Students will be allowed to wear any combination of the kit in PE both for indoor and outdoor lessons. The polo shirt needs to be worn with any of the following shorts, skirt, leggings or tracksuit bottoms all available from Mapac.</p>	
	<ul style="list-style-type: none"> • Unisex panelled polo shirt* or • Girl’s V-neck sports polo*



- Unisex sports shorts



- Girl's panelled skirt



- Unisex sports socks*



- Training trouser



- Leggings



- Sweat pant



- 1/4 zip top



- Rain jacket



- Base layer (long sleeved)



- Gym sac
or
- Sports bag



- Acceptable sports footwear

Acceptable school shoes



Unacceptable school shoes



Acceptable school coats



Unacceptable school coats



Jewellery & Piercings

- The only permissible jewellery is a wrist watch and one pair of stud ear-rings (one in each ear). No other items are allowed.
Facial piercings e.g. eyebrow, lip or chin are NOT permitted.
- Jewellery and watches should be removed before taking part in PE activities or any physical school activity. The health and safety of our learners is of paramount importance.

Permitted Items**Hair, Makeup, Nails & Tattoos**

- Hair should be of natural colourings and hair accessories need to be simple in nature and not ornate or colourful in any way.

NOTE: All students with long hair must have it tied back during PE lessons or any physical activity.

- Extreme hairstyles are NOT acceptable, e.g., **unnatural colour, two tone or “shaved” hair less than No.2 or with patterns/initials etc.**
- A discreet amount of make-up is allowed for students; no bright lipsticks or eye shadows are to be worn. Make up should be natural looking and blended into the student’s natural skin colouring.
- Nails need to be of natural colours (soft neutral shades or) French manicure only. Extensions are permitted but must be in a square or soft rounded shape (no extreme/sharp edged shapes will be allowed) and of an appropriate length to meet with PE and health and safety regulations.
- Students should also have no visible tattoos; this includes whilst they are wearing their PE kit.