



WESTFIELD  
ACADEMY

believe | strive | achieve

Headteacher: T.Body BA (Hons), MA

Dear Parent/Carers

### **Westfield Academy is going Cashless**

Just a reminder that from Friday 29th March, there will no longer be any facilities for students to top up their lunch accounts with cash, We will be using ParentPay on ParentMail for all products requiring payment, including school dinners, ParentPay provides a quick and easy facility to top up your child's lunch account on your smartphone, tablet or computer.

You will be able to top up your child's dinner money account electronically, using credit or debit cards and will receive automatic reminders when your child's balance is running low.

If you have an Android or Apple smartphone, we would highly recommend you download the free ParentMail App, so that you can make easy, online payments on the go. To do this, simply search for "ParentMail" in your App store.

We will be going completely cashless from Friday 29th March, so you will need to be registered with ParentMail before this date in order to pay for school dinners.

Please note, your bank statement will display either the school name or ParentMail, dependent on your payment method.

If you need any additional information or assistance, please use the help site: [www.parentmail.co.uk/help/parenthelp/](http://www.parentmail.co.uk/help/parenthelp/) or please contact Mrs Lewis in the school office.

Yours sincerely

Mr T Body  
Head Teacher